

College Comparison -Executive Administrative Assistant Diploma

GENERAL INFORMATION			
	Career Gate Community College	CDI College	Academy of Learning
Name of the Program	Executive Administrative Assistant Diploma (includes IC3 Certification)	Computer Business Applications Specialist	Administrative Assistant Diploma
Length of the Program	Full time, 675 hrs (27 weeks at 25 hrs per week)	Full time, 420 hrs (21 weeks at 20 hrs per week)	Full Time, 720 hrs (36 weeks at 20 hrs per week)
Location	Abbotsford	Abbotsford	Abbotsford
Size	Moderate	Moderate	Moderate
Other	Instructor led	Self-paced with access to instructor	Self-paced with access to instructor
APPLYING			
Admissions address	104-33119 South Fraser Way Abbotsford, BC, V2S 2B1	31838 South Fraser Way, Abbotsford, BC, V2T 1V3	#103-32883 South Fraser Way, Abbotsford BC V2S 2A6
Admissions telephone	604-855-8808	604-850-8585	604-855-3315
Contact person	Robert Adams or Mary Madsen	Visit Campus	admissionsabbotsford@telus.net
Application fee	\$100	\$150	\$250
Date application due	min. 2 wks prior to class start	Call for start dates	Call campus for start dates
REQUIREMENTS			
Standardized Tests	Admissions Evaluation	Admissions Evaluation	Admissions Evaluation
Grades	Grade 12 or equiv. or Mature status	Grade 12 or equiv. or Mature status	Grade 12 or equiv. or Mature status
Personal document requirements	N/A	Proof of B.C. school Graduation, or equivalent, transcript showing grades	N/A
Other	Student requires a commitment to ongoing personal and professional development, and have a good command of the English Language		

FINANCES			
Yearly tuition (non-resident)	\$5,500	\$5,917	\$8,845
Books/supplies	\$1,220	\$1,152	\$0
Room and board	N/A	\$0	\$0
Transportation	Free parking	\$0	\$0
Medical	N/A	\$0	\$0
Other (Additional Fees) Student Union membership, society capital, cascade newspaper, radio station)		\$532	\$104
Personal	Free Student Price Cards	\$0	\$0
ESTIMATED TOTAL	\$6,720	\$7,601	\$8,949
ESTIMATED TOTAL/WEEK	\$249	\$317	\$242
Financial aid info	SL / HRDC/ Private Pay	SL / HRDC/ Private Pay	SL / HRDC/ Private Pay
Scholarship info	Depends on the Program	See website	See website
Student employment info	Specific Job Search modules and Job		See website
Financial aid office location	Abbotsford	31838 South Fraser Way, Abbotsford, BC, V2T 1V3	206-32555 Simon Avenue Abbotsford,BC, V2T 4Y2
Financial aid office telephone	604-855-8808	604-850-8585	604-855-3315
Other	(no charge) memory stick, binder, Student Price Card	N/A	N/A
Campus Visits			
When	Visit or by appt. To audit class requires 24 hr notice, campus hrs 8am to 5pm, Mon To Fri	See website	See website
Contact person	Robert Adams or Mary Madsen	Contact campus	Contact campus
Contact's phone number/e-mail	604-855-8808, robert@careergate.ca	604-850-8585	604-855-3315